

## **APPROVED**

### **ADVISORY BOARD ON RADIOLOGIC TECHNOLOGY Virginia Board of Medicine February 4, 2015 1:00 p.m.**

The Advisory Board on Radiologic Technology met on Wednesday, February 4, 2015 at 1:00 p.m. at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, Richmond, Virginia.

#### **MEMBERS PRESENT:**

Joyce O. Hawkins, RT  
Bonnie Goodbody Kettlewell  
Margaret Toxopeus, M.D.

#### **MEMBERS ABSENT:**

2 Radiologic Technologist seats are vacant

#### **STAFF PRESENT:**

William L. Harp, MD, Executive Director  
Alan Heaberlin, Deputy Executive Director  
Elaine Yeatts, Senior Regulatory Analyst  
Beulah Baptist Archer, Licensing Specialist

#### **GUESTS PRESENT:**

None

#### **CALL TO ORDER**

Dr. William Harp called the meeting to order at 1:00 p.m.

#### **EMERGENCY EGRESS PROCEDURES**

Mr. Heaberlin announced the Emergency Egress Instructions.

#### **ROLL CALL – Beulah Baptist Archer**

Roll was called and a quorum was declared.

#### **APPROVAL OF MINUTES OF February 6, 2013**

## **APPROVED**

Joyce O. Hawkins moved that the minutes be approved after clarification of 18VAC85-101-60 (3) the words “on patients” will be included after the words “10 radiologic examinations.” Bonnie Kettlewell seconded, and the minutes were approved.

## **ADOPTION OF AGENDA**

Bonnie Kettlewell made a motion to adopt the agenda. The motion was seconded and carried.

## **PUBLIC COMMENTS ON AGENDA ITEMS**

There was no public comment.

## **NEW BUSINESS**

### **1. Role and Responsibility of Advisory Board – Dr. Harp**

Dr. Harp provided an overview of the Advisory Board’s responsibilities. He explained that the advisory boards are working boards whose expertise is needed for the full board to conduct its business. Among the Advisory Board’s duties, members may be called upon to assist the full board at its meetings, attend disciplinary and credentials committee informal conferences, develop the criteria for licensure and draft and approve regulations. No action was necessary.

### **2. Adoption of Bylaws- Dr. Harp**

Dr. Harp reviewed the Bylaws with the Advisory Board. Joyce Hawkins moved to approve the bylaws for Radiologic Technology. The motion was seconded and carried.

### **3. Legislative Report – Elaine Yeatts**

Ms. Yeatts informed the Advisory Board of bills of interest from the 2015 Session of the General Assembly. No action was required.

### **4. Election of Officers**

Dr. Toxopeus nominated Joyce O. Hawkins as Chair. The motion was seconded and carried.

Joyce O. Hawkins nominated Bonnie G. Kettlewell as Vice-Chair. The motion was seconded and carried.

## **APPROVED**

The candidates were elected by acclamation.

### **ANNOUNCEMENTS**

Mr. Heaberlin announced the following licensure figures:

Total number of fully licensed Radiologic Technologist in Virginia- 4080

Active Radiologic Technologists – 4007

Licenses issued in 2014 411

Limited Radiologic Technologists -710

Active Limited radiologic Technologists – 675

Limited Radiologic Technologists licenses issued in 2014 – 50

Licensed Radiologist Assistants – 9

Radiologist Assistant licenses issued in 2014 - 1

### **NEXT MEETING DATE**

June 3, 2015 at 1:00 p.m.

### **ADJOURNMENT**

Bonnie G. Kettlewell moved to adjourn. Joyce O. Hawkins seconded. The motion carried.

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Joyce O. Hawkins RT, Chair

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William L. Harp, MD, Executive Director

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Beulah Baptist Archer, Recording Secretary